

**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
**February 5, 2018**  
**7:00 P.M.**

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**CALL TO ORDER:** Appointed Mayor Mike Eason called the meeting to order at 7:00 p.m.

**ROLL CALL:** Present were Councilmember Jason Power, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Dana Miles, City Manager Bob Bolz, Deputy City Clerk Tracy Smith, Utilities Director Gary Barr, Public Works Operations Manager Trampas Hansard, Planning Director Casey Majewski and Finance Administrator Hayden Wiggins.

**INVOCATION AND PLEDGE:** Invocation and pledge was led by Councilmember Stephen Tolson.

**APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented by S. Tolson/J. Power. Vote carried unanimously in favor.

1. & 2. **MINUTES:** Motion to approve the minutes from the executive session held January 8, 2018 and minutes from the work session and regular meeting and executive session held January 22, 2018 made by J. Power/C. Phillips. Vote carried unanimously in favor.

**NEW BUSINESS**

3. **PROCEDURE FOR APPOINTMENTS TO BOARDS, COMMISSION AND AUTHORITIES:** Appointed Mayor Mike Eason outlined the proposed procedure for appointing candidates to boards, commissions and authorities of the City. Motion to approve the proposed procedure made by M. French/S. Tolson. Vote carried unanimously in favor.
4. **ORDINANCE PROCEDURE RESOLUTION:** City Attorney Dana Miles presented a resolution for the purpose of setting forth appropriate procedures for public notice of ordinances to be considered for adoption by the City. Motion to approve the resolution as presented by S. Tolson/C. Phillips. Vote carried unanimously in favor.
5. **SURPLUS EQUIPMENT TO LIST ON GOVDEALS:** City Manager Bob Bolz requested approval to list equipment on GOVDEALS for resale as outlined below:
  - 1960 Ford Tractor
  - 1977 Ford Tractor
  - 2001 Ford 4x4 Pickup
  - 2008 Truck Tool Body
  - Hydraulic Lift

Motion to approve listing the equipment on GOVDEALS made by J. Power/M. French. Vote carried unanimously in favor.

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**PUBLIC HEARING**

6. An Ordinance of the City of Dawsonville, Georgia to Amend Current Ordinance Chapter 6.5-51 Regarding the Regulation of Swimming Pools, Spas, and Recreational Water Parks to Conform with State Regulations; for Severability; and for Other Purposes

The public hearing was unanimously opened by M. French/J. Power. City Attorney Dana Miles presented the ordinance for the first reading. No one spoke in favor or opposition. A motion to close the public hearing was made by C. Phillips/J. Power. Vote carried unanimously in favor.

**STAFF REPORTS**

**7. CITY MANAGER, BOB BOLZ**

- i. Bolz reported on dealing with the weather event on January 16<sup>th</sup> and 17<sup>th</sup>.
- ii. Bid package for Main Street Park should be ready to go out next week.
- iii. DDA retreat was very productive.

**8. FINANCE ADMINISTRATOR, HAYDEN WIGGINS**

- i. Wiggins reported on a successful department head meeting concerning the budget and determined a budget amendment will be needed once all the information has been gathered.
- ii. He also reviewed the revenues and expenditures for the general fund and the enterprise fund and the SPLOST expenditures.

**9. UTILITIES DIRECTOR, GARY BARR**

- i. Barr reported on producing 6.9 million gallons of water, treated almost 4 million gallons of sewer, purchased 938,000 gallons of water from EWSA. The department served 1,369 customers, installed 9 taps, 1,336 meters were read, 11 service disconnects, 15 new services started, 14 customers locked off due to nonpayment and 62 work orders were completed. 841 garbage customers served with 5 new accounts; one customer complaint and no cans needed to be replaced.
- ii. Drilling has started on Well #111, appears to be good, installed a test pump to start the 72-hour pump test required by EPD. Abandonment completed of the other test well.
- iii. Two sewer treatment pumps needed to be repaired simultaneously.

**10. PUBLIC WORKS OPERATIONS MANAGER, TRAMPAS HANSARD**

- i. Hansard reported on the brine system for the roads; it is in place and ready to use.
- ii. Two bids have been received for livestreaming; he will be visiting the City of Gainesville to see their setup.
- iii. Sign project is approximately 75% complete. Poles were not as good as originally thought, therefore, the poles were also changed out.
- iv. Tables in Council Chambers are complete.
- v. Perimeter Road sidewalk 2B from Farmington Woods to Route 9 South is 95% complete.

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**11. PLANNING DIRECTOR, CASEY MAJEWSKI**

- i. Majewski reported that building permits and inspections were down this month which has allowed time to go in the field with our new inspector Tim Satterfield introducing him to the builders. He has been doing a great job on the inspections.
- ii. The department has purchased an additional software module that will allow the City to take building permits and payments for them online.
- iii. Planning Commission has two vacancies. Two names have been submitted for nominations; they are Elizabeth Duncan and Mike Hornsby. Nominations will be vetted according to the new procedure.
- iv. Additionally, PC heard the variance request for the front setback building line in Maple Heights which they voted to have the structure torn down. The applicant has filed an appeal and will be heard at City Council on February 19, 2018.
- v. Annexation notices have been sent out letting residents know about the waived annexation fee for 60 days; 160 were mailed, to date, 20 have been received. Another notice will be sent out to the remaining 140 as a reminder.
- vi. Out of 160 business licenses, 60% have been renewed. A second notice has been sent out to the remaining businesses who have not renewed.

**EXECUTIVE SESSION**

At 7:25 p.m. the Council motioned to close regular session and go into executive session for the purpose of Pending or Potential Litigation and Land Acquisition made by C. Phillips/J. Power. Vote carried unanimously in favor.

At 8:52 p.m. a motion to close executive session and resume regular session was made by C. Phillips/S. Tolson. Vote carried unanimously in favor.

Motion to amend the agenda to add item #12 Referral to Law Enforcement and item #13 Gold Creek Clubhouse by C. Phillips/J. Power. Vote carried unanimously in favor.

**12. REFERRAL TO LAW ENFORCEMENT:** Councilmember Tolson spoke about information provided by the Finance Administrator which appears to have some financial discrepancies that occurred around the former Mayor's administration between 2014 and 2017. Motion to hand over those documents and any related documents of the prior investigation to law enforcement made by S. Tolson/M. French. Vote carried unanimously in favor.

**13. GOLD CREEK CLUBHOUSE:** Motion to accept the letter from the attorneys about the Gold Creek Clubhouse to have a fence put up around it within the next 30 days and to respond back to the City on whether or not they are going to demo the building or do the improvement on the building within the next 90 days made by C. Phillips/S. Tolson. Vote carried unanimously in favor.

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ADJOURNMENT

With there being no further business to attend to, a motion was made to adjourn the meeting at 8:52 p.m. by J. Power/C. Phillips. Vote carried unanimously in favor.

By: CITY OF DAWSONVILLE



Michael Eason, Appointed Mayor



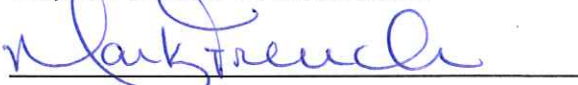
Caleb Phillips, Councilmember



Jason Power, Councilmember




Stephen Tolson, Councilmember



Mark French, Councilmember



Attested:   
Beverly Banister, City Clerk

STATE OF GEORGIA  
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Appointed Mayor Michael Eason, Councilmember Jason Power, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on the February 5, 2018.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 7:25 p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and \_\_\_\_\_;


Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(6);


Other \_\_\_\_\_ as provided in: \_\_\_\_\_.

This 5th day of ~~January~~ February 2018; By the City of Dawsonville, Mayor and Council:

  
\_\_\_\_\_  
Michael Eason, Appointed Mayor

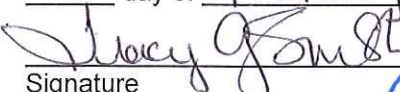
  
\_\_\_\_\_  
Caleb Phillips, Councilmember

  
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Jason Power, Councilmember

  
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Stephen Tolson, Councilmember

  
\_\_\_\_\_  
Mark French, Councilmember

Sworn to and subscribed before me this  
5<sup>th</sup> day of February, 2018.

  
\_\_\_\_\_  
Signature  
Notary Public  
My Commission expires:



Tracy G. Smith  
NOTARY PUBLIC  
Dawson County, Georgia  
My Commission Expires  
August 13, 2021