

**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
**January 8, 2018**  
**7:00 P.M.**

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**CALL TO ORDER:** Appointed Mayor Mike Eason called the meeting to order at 7:00 p.m.

**ROLL CALL:** Present were Councilmember Jason Power, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Jonah Howell, City Manager Bob Bolz, City Clerk Beverly Banister, Utilities Director Gary Barr, Public Works Operations Manager Trampas Hansard, Planning Director Casey Majewski, Finance Administrator Hayden Wiggins and Deputy City Clerk Tracy Smith.

**INVOCATION AND PLEDGE:** Invocation and pledge was led by Councilmember Jason Power.

**APPROVAL OF THE AGENDA:** Motion to amend the agenda by adding item #4b Annexation under New Business and item #11 Contract for Personnel after the Executive Session made by C. Phillips/J. Power. Vote carried unanimously in favor.

1. **MINUTES:** Motion to approve the minutes from the regular meeting held December 18, 2017 made by S. Tolson/J. Power. Vote carried unanimously in favor.

**BUSINESS**

2. **2018 MAYOR AND COUNCIL BOARD DESIGNATIONS:** Motion to approve the Mayor and Council Board Designations for 2018 as outlined below with approval for payment of one meeting per month as designated when attended; any additional meetings attended must be brought before Council for approval made by J. Power/M. French. Vote carried unanimously in favor.

- Planning Commission – Caleb Phillips
- Historic Preservation Commission – Mark French
- Downtown Development Authority – Stephen Tolson
- Family Connection – Stephen Tolson
- Board of Health – Jason Power
- Animal Control Board – Caleb Phillips
- Chamber of Commerce – Mayor and/or Mayor Pro-Tem (only one to be paid)
- GRHOF – Mark French
- GMA – Mayor and/or Mayor Pro-Tem (only one to be paid)
- GMRC – Mayor and/or Mayor Pro-Tem (only one to be paid)

3. **HISTORIC PRESERVATION COMMISSION (HPC) APPOINTMENTS:** Motion to reappoint Brian Bliss and newly appoint Angie Smith to the HPC for a 3-year term through Dec 1, 2020 made by C. Phillips/J. Power. Vote carried unanimously in favor.

4. **SERVICE AGREEMENT – PREVENTATIVE MAINTENANCE ON GENERATORS:** City Manager Bob Bolz reported on the bids received for the preventative maintenance contract with the recommendation of the lowest bid made by Caldwell Electrical Contractors. Motion to approve Caldwell Electrical Contractors for the preventative maintenance on the generators at \$3150.00 for one year made by S. Tolson/J. Power. Vote carried unanimously in favor.

**4b. ANNEXATION:** Councilmember Caleb Phillips stated there are a lot of islands in the City which are not annexed in and he feels they should be cleaned up. Motion to allow any unannexed properties touching inside the City limits (island clean up) to apply for annexation at no charge within the next 60 calendar days made by C. Phillips/J. Power. Vote carried unanimously.

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**STAFF REPORTS**

**5. CITY MANAGER, BOB BOLZ**

- i. Bolz reported on receiving a bid from JK Duren to add Farmington Woods on the SCADA system to monitor the lift station; they are not currently being monitored. Cost estimate is \$10,400 and is accounted for in the 2017-2018 budget.
- ii. He met with Universal Concepts, a company in Cumming that does Christmas lights, and is considering using them this upcoming year. The current vendor's service has been significantly lacking.
- iii. He met with GDOT regarding the airport. NIPIA and Form 7480 have been submitted.
- iv. The bid package for the Main Street Park is being finalized and will go out later this month. Once bids are received we will have an idea of the cost and when the project can start.
- v. The LMIG grant through GDOT has been submitted; no response to date.
- vi. The first Comprehensive Plan meeting will take place tomorrow night.
- vii. Grant request for GEMA will be submitted for trailer mounted generators than can operate our lift stations and water system during extended power outages.

**6. CITY CLERK, BEVERLY BANISTER**

Nothing to be reported on at this time.

**7. FINANCE ADMINISTRATOR, HAYDEN WIGGINS**

- i. The CAFR has been uploaded to GFOA and we should expect the reward of excellence in government reporting within the next month or two.
- ii. He is currently updating the financial policy manual and looking at a future budget amendment; mostly for the cost of the Special Election that was not expected.
- iii. Highlights of financial report includes up to 5 of the 12 months of the fiscal year; we are 42% through the year. Total revenues in the General Fund are at 49% (ahead) with expenditures at 41%; right where we should be. Total revenues for the Enterprise Fund are at 44% with expenditures at 41%. He noted the higher percentage for repair/supplies stating higher purchasing of water and repairs done to the sewer pond. He also discussed the SPLOST expenditures.

**8. UTILITIES DIRECTOR, GARY BARR**

- i. Problem with some pumps at the spray field; one was not working properly and one completely stopped working. They are rebuilding one and when it's finished will rebuild the other. One pump is still running and doing good.
- ii. Water meter replacement project is almost fully complete. They are working with the meter company on a meter in which the history was not able to be pulled.
- iii. In December, 1,302 customers serviced, 1,365 meters read, 19 lock offs, 17 new service applicants, 15 disconnections and 96 work orders completed and approximately 5.5 million gallons of water was sold.

**9. PUBLIC WORKS OPERATIONS MANAGER, TRAMPAS HANSARD**

- i. Christmas directions are being taken down.
- ii. All the material is in to change out the stop signs throughout the City. Weather permitting it will start next week.
- iii. Two sets of speed bumps are in to be placed in Burt's Crossing II
- iv. Dump bed for the F450 will be in this week and put on by Ingrams. We are looking at purchasing a brine spreader to be attached at the back of the truck for the winter and checking with a company about purchasing the brine.

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- v. Council Chambers: The project for the tables to be made will start next week. He is waiting for more bids to come in for the ability to livestream meetings. He anticipates having 2 cameras; one placed to rotate around the room and the other placed stationary to face the podium. McEver signs has been contracted to make a logo sign to be hung behind the Mayor and Council.

**10. PLANNING DIRECTOR, CASEY MAJEWSKI**

- i. They are in licensing season; the nine alcohol licenses have been renewed. The license for El Rio and the package store on 136 is outstanding waiting for State permits. Fifty percent of the business licenses have been completed and gearing up for insurance licenses.
- ii. DDA Retreat is scheduled for January 23<sup>rd</sup> to discuss plans for downtown development and strategic planning. Comprehensive Plan Advisory Board will be meeting tomorrow looking at previous reports and plans laying the groundwork for the next several months. The Planning Commission met earlier and they reviewed a variance for Maple Heights which was denied; the structure will need to be torn down and rebuilt. A conditional use permit for a tattoo shop has been approved pending consideration by the HPC which will happen prior to the application coming to City Council.
- iii. They are working on some challenging issues heard in executive session which they are trying to resolve. Additionally, an issue regarding the fire marshal where as a previous fire marshal gave approval but not by another. Also, development regulations have come back from the engineers; some questions need to be resolved.
- iv. Some commercial properties are in plan review: The Gym of Dawsonville next to J&S Kitchen, Freisem's building behind Fajita Grill, a storage facility at the Catholic College, and AMP. Residential permits are approximately at 45-50 open; none were open in December mostly due to LCG completing in Creekstone and the Holidays. She expects an increase next month.

**EXECUTIVE SESSION**

At 7:26 p.m. the Council motioned to close regular session and go into executive session for the purpose of Pending or Potential Litigation, Personnel and Land Acquisition made by M. French/J. Power. Vote carried unanimously in favor.

At 8:04 p.m. a motion to close executive session and resume regular session was made by J. Power/C. Phillips. Vote carried unanimously in favor.

**11. CONTRACT FOR PERSONNEL**

Motion to contract with Tim Satterfield for inspections made by S. Tolson/M. French. Vote carried unanimously.

**ADJOURNMENT**

With there being no further business to attend to, a motion was made to adjourn the meeting at 8:06 p.m. by C. Phillips/J. Power. Vote carried unanimously in favor.

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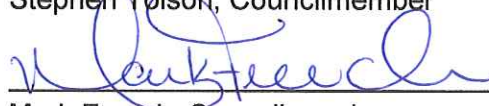
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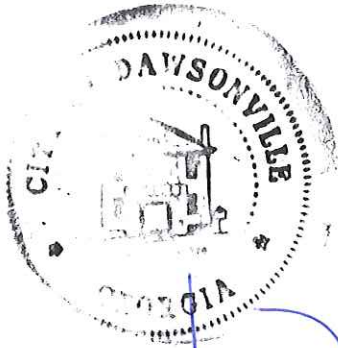
  
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Michael Eason, Appointed Mayor


  
\_\_\_\_\_  
Caleb Phillips, Councilmember

  
\_\_\_\_\_  
Jason Power, Councilmember

  
\_\_\_\_\_  
Stephen Tolson, Councilmember

  
\_\_\_\_\_  
Mark French, Councilmember



Attested:   
\_\_\_\_\_  
Beverly Banister, City Clerk

STATE OF GEORGIA  
COUNTY OF DAWSON


AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Appointed Mayor Michael Eason, Councilmember Jason Power, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:


1. The City of Dawsonville Council met in a duly advertised meeting on the January 8, 2018.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 7:26 p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)
  - Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);
  - Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and \_\_\_\_\_;
  - Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(4);
  - Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(6);
  - Other \_\_\_\_\_ as provided in: \_\_\_\_\_.

This 8th day of January 2018; By the City of Dawsonville, Mayor and Council:

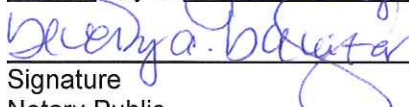
  
\_\_\_\_\_  
Michael Eason, Appointed Mayor

  
\_\_\_\_\_  
Caleb Phillips, Councilmember

  
\_\_\_\_\_  
Jason Power, Councilmember

  
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Stephen Tolson, Councilmember

  
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Mark French, Councilmember

Sworn to and subscribed before me this  
8 day of January, 2018.  
  
\_\_\_\_\_  
Signature  
Notary Public  
My Commission expires: 02.18.2020

**BEVERLY A BANISTER  
NOTARY PUBLIC  
DAWSON COUNTY, GEORGIA  
COMMISSION EXPIRES  
FEBRUARY 18, 2020**